

BOARD OF PUBLIC WORKS AND SAFETY
MONDAY, JANUARY 11, 2016

Members present Jonathan Stinson, James Trimble, Cary Sparks, Roland Shelton and newly appointed member Robert All

OLD BUSINESS

1. Approve Minutes from Board of Public Works and Safety Meeting December 14, 2015

Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

2. Approve Master Equipment Lease Purchase Agreement – Community Leasing and Terre Haute Fire Department

The Board was informed Legal has reviewed this agreement, requested some changes to the Opinion of Council that were implemented, and is now ready for approval. Based on the recommendation from City Legal Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

NEW BUSINESS

1. Advertising Agreement – First Financial Bank and City of Terre Haute Transit Utility

Brad Miller informed the Board this agreement has been changed from a four (4) year agreement to a two (2) year with the same fee as the previous agreement. Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

2. Addendum to Agreement – For Towing and Storage of Motor Vehicles – Durrs to AAA

Effective January 4, 2016, Durr's Towing will be owned by Keller Logistics, Incorporated of Terre Haute. The addendum states that Frankie Murphy, General Manager/VP and all employees, agents and assigns of Keller Logistics accept and comply with all details and direction outlined in the Agreement for Towing and Storage of Motor Vehicles and shall continue to be bound by its terms and obligations. James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board. Dispatch and Uniform has been notified of the change and given the correct contact information.

3. Tax Abatement – SHRAY, LLC

The Administrator asked the Board to table until City Council has approved. Roland Shelton made a motion to table; this was seconded by James Trimble and tabled by the Board.

4. Request for Handicap Parking – 2406 North 7th Street

Based on a positive recommendation from the Department of Engineering Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

5. Request for Handicap Parking – 1618 7th Avenue

Based on a positive recommendation from the Department of Engineering Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

6. Request for Handicap Parking – 611 North 12th Street

Based on a positive recommendation from the Department of Engineering James Trimble made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

7. Request for Handicap Parking – 2029 Crawford Street

Based on a recommendation from the Department of Engineering that this residence has a driveway with a garage Cary Sparks made a motion to deny; this was seconded by Roland Shelton and denied by the Board.

8. Request from Connie Wrin and the Blues at the Crossroads to close the following Streets and Sidewalks during the Annual Festival September 9th and 10th, 2016

- **Wabash Avenue from the West side of 8th Street to FIRST drive thru exit**
- **7th Street from the alley North of Wabash to the alley South of Wabash**

Based on positive recommendations from the Department of Engineering and the Street Department James Trimble made a motion to approve starting at 11 AM on the 9th of September; this was seconded by Cary Sparks and approved by the Board.

9. Request from Crossroads Events to close the Westbound Lane of Ohio Boulevard from Brown to Fruitridge from 7 AM to 9:15 AM Saturday, May 21, 2016 during the COLOR RUN

Based on positive recommendations from the Department of Engineering and the Street Department Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

10. Request from St Joseph's to use the alley behind their Church as a drive-thru during their Annual Fish Fry on Friday, March 11, 2016

Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve; this was seconded by James Trimble and approved by the Board.

11. Request from Kairos Prison Ministry to close North Brown Avenue from Wabash to Maple and Locust from Brown to 25th during 5K Run on Saturday, June 18th, 2016

Based on recommendations from the Street Department and Department of Engineering James Trimble made a motion to table until a new route can be approved; this was seconded by Cary Sparks and approved by the Board.

12. Payroll

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

13. PO Registers

Cary Sparks made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

Brad Miller asked the Board to approve an advertising image for Labor of Love on City buses. Roland Shelton made a motion to approve; this was seconded by James Trimble and approved by the Board.

There being no further business James Trimble made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

Robin A Drummy, Administrator